Personal profile

VR Travel ᴠʀ

To offer you the best and most personal business travel service at all times, we need to register the details mentioned below. Credit card details will be used to guarantee hotel- and carbookings as well as lowcost flights. Danish law "Registerloven" demands your authorisation in order for us to store your personal data. We therefore kindly ask you to sign and confirm this information at the bottom of this sheet. **Fields marked with bold are mandatory fields!**

Company name			
Adress			
Postal code		**City**	

Company phone		Company fax		**VAT no./CVR**	

Travelarranger name:			
Travelarranger e-mail:		Phone:	

Personal information

Last name (as in passport)		**First name**		**Sex** ☐ Male	☐ Female	
Direct work phone		**Mobile phone**				
E-mail at work			E-mail private			
Phone private			Mobileph. Priv.			
Private adress						
Postalcode		City				
Worktitle		**Nationality**				
Passport no.		**Date issued**		**Expires date**		
Place of issue		**Date of birth**		**Place of birth**		

Creditcard 1	☐AX ☐VI ☐CA ☐DC ☐VDK	Card number		Expiry (mm-yy)	
Creditcard 2	☐AX ☐VI ☐CA ☐DC ☐VDK	Card number		Expiry (mm-yy)	

Creditcards: (AX) American Express, (VI) Visa, (CA) Mastercard, (DC) Diners Club, (VDK) Visa(Dankort)

Supplier programs and discount programs

Carrental Co.		Agreement no.		Preffered car group	
Carrental Co.		Agreement no.		Preffered car group	
Airline			Frequentflyer no.		
Airline			Frequentflyer no.		
Airline			Frequentflyer no.		

Preferences

Seating (air)	☐ Aisle ☐ Window	Meal (air)		Hotelroom	☐ Smoking ☐ Nonsmoking

Other notes for VR Travel	

Please fill out and sign this form and forward it to Internal Support at VR Travel.

Date   place   signature